SID Fundamentals Series
So, You Want To Be A Director (SYD)

Organised by: Singapore Institute of Directors
Date: 10 July 2019
Time: 10.30 am to 1.00 pm (Registration from 10.00 am – lunch included)
Venue: Capital Tower, Level 9
SID Member: $140 (subject to GST) $149.80 (Inclusive of GST)
Non-SID Member: $240 (subject to GST) $256.80 (Inclusive of GST)
CPD Hours: 2 hours

Programme Outline

It is one thing to be a shareholder or a senior executive of a company, but being a director is really something else. The difference in being a director is found in its formal duties, legal obligations, coupled with the risks and potential liabilities. Directors also need to bear strategic thinking abilities and other leadership and management skill sets in order to fulfil their roles well.

This introduction session is an engaging one. You will come up close and personal with those who are in the game as directors in both private and public companies. The session will cover essential aspects of:

- The directorship landscape
- Director’s duties, responsibilities, liabilities and benefits
- Due diligence
- The director’s journey
- Rewards

So, if you have the desire of becoming a director, then be a good one and bring on board the much needed knowledge and best practices. This course is a good place to kick-off this rewarding journey.

Taking only 2 hours, this touch and go seminar provides a broad roadmap for participants to digest as they consider the important role of a Director. Upon completion of this course, participants will be able to:

- Appreciate the macro view of the directorship landscape in Singapore.
- Identify the range of critical duties, responsibilities, liabilities and benefits of being a director.
- Make informed decisions before joining a board.
- Understand the next steps in their directorship journey.
Programme

10.00 am: Registration
10.30 am: Presentation
12.30 pm: Programme Ends/Lunch

Speakers

Ramlee Bin Buang
Council Member

Mr Ramlee Buang is a Life & Executive Coach, a Consultant and an Independent Director. He has more than 35 years of experience in international business and finance having worked in audit and leading multinational corporations from various industries.

Mr Ramlee is a member of the Chartered Association of Certified Accountants (United Kingdom), CPA (Australia) and a non-practicing member of the Institute of Singapore Chartered Accountants. He holds a Graduate Diploma in Marketing and attended the Harvard Business School Advanced Management Program in 2011. He is a Certified Professional Co-Active Coach (The Coaches Training Institute) and an Associated Certified Coach with International Coaching Federation. He currently serves on the board of various charities and companies in Singapore.

Mr Philip Forrest
Council Member, Singapore Institute of Directors

Mr Philip Forrest has lived in ASEAN since 1982, and in Singapore since 1991.

He is a non-executive director of six (mostly Australia-linked) companies in the region. He has also served on the Council of the Singapore Business Federation, the Boards of the Australian Chamber of Commerce (former president) and the British Chamber of Commerce, the Council of the Association of Banks in Singapore and the University of Queensland’s BEL Ambassador Council in Singapore (chairman).

He was previously Asia Head for ANZ Bank, with responsibility for the Bank’s activities in 11 countries from Japan to Indonesia. He also spent 15 years with Citibank in five countries.
Registration

Please register online at www.sid.org.sg by 4 July 2019. Should you require assistance, contact us at:
The Secretariat
Tel: 6422 1188
Fax: 6422 1199

TERMS AND CONDITIONS FOR SID COURSES/EVENTS

SID’s courses and events are subject to terms and conditions as set out below. The Institute reserves the right to changes these terms and conditions without notice.

COURSE/EVENT REGISTRATION

A participant is successfully enrolled for the course/event once an invoice is generated.

NO CANCELLATION

There will be strictly no cancellation once the participant is successfully enrolled for the course/event.

NO-SHOW

There will be strictly no refund of fees for no-show.

REQUEST FOR REPLACEMENT OR DEFERMENT

Where a participant cannot attend a course, he/she may request to send a replacement or defer the course subject to the following conditions:

1. Replacement of a participant is subject to at least 5 working days prior notice in writing. In the case whereby a SID member participant is replaced by a non-member, a top-up fee will be levied. No refund will be made if a non-member participant is replaced by a member.

2. Deferment of a course to the next scheduled date (for same course) is subject to at least 10 working days prior notice in writing. Deferment is only allowed for half day and full day courses run by SID. An administration fee for each deferment of S$50 (for half day course) and S$100 (for full day course) shall apply.

CANCELLATION OF COURSE/EVENT BY SID

SID will exercise all possible care to run the confirmed courses. However, in the event of unforeseen circumstances or low enrolment, SID reserves the right to cancel or defer the course/event, and/or to change venue, speaker, course date and fees. SID will make all reasonable efforts to notify participants of changes, should they happen.

If SID cancels a course, a full refund will be made to the participants.

CPD HOURS

CPD hours/attendance letter is subject to the participant arriving no later than 30 minutes after the programme starts or leaving no more than 30 minutes before the programme ends, and submitting the module Assessment Form only at the end of the event.
CAR PARK COUPONS
There are no complimentary car park coupons available.

PAYMENT POLICY AND OPTIONS
Course/Event fees are due upon registration, and payment should reach SID at least 7 working days before the course date. SID reserves the right to refuse admission if payment is not received in full before a course/event.

1. Online Payment
   Log in to your account at www.sid.org.sg
   Select invoice to pay at “My Open Invoices”.

2. Cheque Payment
   Payable to: Singapore Institute of Directors (please quote invoice number behind the cheque)
   Mail to: 168 Robinson Road, #11-03, Capital Tower, Singapore 068912
   Attention to: Finance Department

3. Telegraphic Transfer
   Bank Name: DBS Bank Limited
   Branch: Raffles Place Branch
   Bank Code: 7171
   Beneficiary Name: Singapore Institute of Directors Account Number: 048-016620-2
   Swift Code: dbsssgsg
   Reference: Please quote invoice number
   (Note: All bank charges are to be borne by the applicant)