SID
SINGAPORE INSTITUTE OF DIRECTORS

SID Fundamentals Series
So, You Want To Be A NonProfit Director

Organised by:	Singapore Institute of Directors
Date:	**Wednesday, 13 June 2018**
Time:	**5.00 pm to 9.00 pm** (Registration & Dinner starts at 5.00 pm)
Venue:	**FTSE Room, Level 9, Capital Tower, 168 Robinson Road**
Cost:	S$ 170 (excl. GST); S$181.90 (incl. GST)
Subsidy:	There is National Silver Academy (NSA) subsidy of $83 per eligible senior who are Singapore Citizens and Permanent Residents aged 50 and above in the year of course commencement, subject to a cap of 100 eligible seniors. Please refer to **NSA SUBSIDY ELIGIBILITY & PAYMENT** for more details on the subsidy.
CPD Hours:	3 hours

NATIONAL Silver ACADEMY

Programme Outline

It is one thing to be a director in a for-profit organisation, it is very different being a director of a nonprofit organisation or charity. The majority of board members for nonprofit organisations serve as volunteers without compensation. Notwithstanding this, they are fiduciaries who steer the organisation towards a sustainable future by adopting sound governance and financial management policies.

This introduction session is an engaging one. You will come up close and personal with those who are directors and deeply involved in the nonprofit sector. The session will cover essential aspects of:

- The directorship landscape
- Director's duties, responsibilities, liabilities and benefits
- The director's journey

So, if you have the desire of serving on a board of a nonprofit organization or have just started serving on one, this course would be a good one to give you the insights into the workings, risks and value of the nonprofit sector.

Taking only two hours, this session provides a broad roadmap for participants to digest as they consider the important role of a nonprofit director. Upon completion of this course, participants will be able to:

- Appreciate the macro view of the directorship landscape in Singapore, especially as it relates to nonprofit organisations.
- Identify the range of duties, responsibilities, liabilities and benefits of being a nonprofit director.
- Appreciate the key differences between a commercial and a nonprofit board.
- Make an informed decision before joining a charity board.
- Understand the next steps in their directorship journey.

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Programme

5.00 pm:	Registration & Light Dinner
6.00 pm:	Presentation and Q&A
9.00 pm:	Programme Ends

Course Facilitators

Mr Willie Cheng

Mr Cheng is the Chairman of the Singapore Institute of Directors.

He is a former managing partner of Accenture. He retired in 2003 and currently sits on the boards of several listed and private companies, and nonprofit organisations. He is particularly active in the nonprofit sector and his nonprofit boards include NTUC Health, SymAsia Foundation, apVentures, and Catholic Foundation.

He is author of *Doing Good Well: What does (and does not) make sense in the nonprofit world*, and co-editor of *The World That Changes The World: How philanthropy, innovation and entrepreneurship are transforming the social ecosystem.*

He is a Fellow of the Institute of Singapore Chartered Accountants (ISCA), a Fellow of the Singapore Institute of Directors, and an Honorary Fellow of the Singapore Computer Society.

Mr Tham Sai Choy

Mr Tham is a chartered accountant and, until 2017, was the chairman of KPMG in Asia Pacific. He was for many years a member of KPMG's global board and a member of its executive committee.

As an accountant, he led work in financial audit, restructuring and forensic investigations, across a range of businesses and not-for-profit organisations.

He is a board member of the Housing Development Board and the Nanyang Polytechnic, at both of which he is the audit committee chairman. He also serves on the board of the Accounting and Corporate Regulatory Authority, the regulator of businesses in Singapore. He is the Vice Chairman of the Singapore Institute of Directors.

Mr Tham trained and qualified as a Chartered Accountant in the UK. He is a Fellow of the Institute of Singapore Chartered Accountants and the Institute of Chartered Accountants in England and Wales.

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Ms Theresa Goh

Ms Goh is the Board Advisor to The Centre for NonProfit Leadership.

She has over 20 years' experience in the Technology sales, Executive Search and Leadership development business in Asia. Her background is in organizational psychology.

Theresa's career began with IBM Singapore where she managed global accounts in the petrochemical and transportation sectors. For the last 15 years, through her boutique firms, the 360 group, she provides services in the areas of leadership search, assessments and coaching and Strategic talent acquisition, development and succession planning. She is an associate leadership coach with The Centre for Creative Leadership. In 2008, she was selected by Business-Week as one of 'The World's Most Influential Headhunters'.

She is a board member with the Agency for Integrated Care (Ministry of Health), National Volunteer and Philanthropy Centre and SATA CommHealth where she is Chairperson.

REGISTRATION

Please register online at www.sid.org.sg by **6 June 2018.**

Should you require assistance, contact us at:
The Secretariat
Tel: 6422 1188
Fax: 6422 1199

TERMS AND CONDITIONS FOR SID COURSES/EVENTS
SID's courses and events are subject to terms and conditions as set out below. The Institute reserves the right to changes these terms and conditions without notice.

COURSE/EVENT REGISTRATION
A participant is successfully enrolled for the course/event once an invoice is generated.

NO CANCELLATION
There will be strictly no cancellation once the participant is successfully enrolled for the course/event.

NO-SHOW
There will be strictly no refund of fees for no-show.

REQUEST FOR REPLACEMENT OR DEFERMENT

Where a participant cannot attend a course, he/she may request to send a replacement or defer the course subject to the following condition:

Deferment of a course to the next scheduled date (for same course) is subject to at least 10 working days prior notice in writing. Deferment is only allowed for half day and full day courses run by SID. An administration fee for each deferment of S$50 (for half day course) and S$100 (for full day course) shall apply.

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CANCELLATION OF COURSE/EVENT BY SID

SID will exercise all possible care to run the confirmed courses. However, in the event of unforeseen circumstances or low enrolment, SID reserves the right to cancel or defer the course/event, and/or to change venue, speaker, course date and fees. SID will make all reasonable efforts to notify participants of changes, should they happen.

If SID cancels a course, a full refund will be made to the participants.

CPD HOURS

CPD hours/attendance letter is subject to the participant arriving no later than 30 minutes after the programme starts or leaving no more than 30 minutes before the programme ends, and submitting the module Assessment Form only at the end of the event.

CAR PARK COUPONS

There will be no complimentary car park coupons.

PAYMENT POLICY AND OPTIONS

Course/Event fees are due upon registration, and payment should reach SID at least 7 working days before the course date. SID reserves the right to refuse admission if payment is not received in full before a course/event.

1. Online Payment
   Log in to your account at www.sid.org.sg
   Select invoice to pay at "My Open Invoices".

2. Cheque Payment
   Payable to: Singapore Institute of Directors (please quote invoice number behind the cheque)
   Mail to: 168 Robinson Road, #09-06, Capital Tower, Singapore 068912
   Attention to: Finance Department

3. Telegraphic Transfer
   Bank Name: DBS Bank Limited
   Branch: Raffles Place Branch
   Bank Code: 7171
   Beneficiary Name: Singapore Institute of Directors Account Number: 048-016620-2
   Swift Code: dbsssgsg
   Reference: Please quote invoice number
   (Note: All bank charges are to be borne by the applicant)

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NSA SUBSIDY ELIGIBILITY & PAYMENT

1. There is NSA subsidy of $83 per eligible senior for the cost of this programme.

2. An eligible senior must be a Singapore Citizen or a Permanent Resident aged 50 and above in the year of course commencement.

3. Seniors who wish to apply for NSA subsidy must submit the required information in the consent form in Appendix 1 for processing. On the day of the course, seniors are also required to bring along their original NRICs or FINs for verification.

4. Seniors may submit the requisite documents via the following ways:
   a) Via email at events@sid.org.sg
   b) Via mail to the following:
      Singapore Institute of Directors, 168 Robinson Road,
      #09-06, Capital Tower, Singapore 068912
      Attention: Ann Chong
      Reference: SYN NSA Subsidy

5. The full course fee of $181.90 (inclusive of GST) is to be paid upfront. Upon verification of the requisite documents, eligible seniors will be refunded the subsidy amount of $83 via cheque. Seniors will be entitled to the subsidy only upon fulfilment of the eligibility criteria. The verification and refund process may take approximately 1 month.

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Appendix 1

SYN Course: So, You Want To Be A NonProfit Director
Application Form for NSA Subsidy

Consent for Use of Personal Data

By submitting this form, I consent to my personal data being collected, disclosed to, and used by C3A and its relevant partners, for purposes that shall include but not limited to the following: course administration, keeping me informed of relevant information on programmes, research and other publicity relating to active ageing (via sms, email and/or other modes of communication, whether mobile electronic or otherwise), as well as for statistical studies, comparison, research and/or any other related use. Do note that photographs and videos may be taken during the course for publicity purposes.

I understand that I may update my personal data or withdraw my consent at any time by emailing dataprotection@c3a.org.sg. C3A's privacy policy may be viewed at www.c3a.org.sg.

Requisite Information

Please note that all the fields indicated below are mandatory.

Name of Senior Participant (as per NRIC): _____

NRIC or FIN No: _____

Resident Status (SC / PR): _____

Date of Birth (DD/MM/YYYY): _____

Gender (M/F): _____

Race (C/I/M/O): _____

Contact No: _____

Email: _____

Postal Code: _____

Payee Name (if different from above): _____

Payee Address: _____

_____

_____ _____

Name & Signature Date

About C3A

The Council for Third Age (C3A), set up in May 2007, is an agency which promotes active ageing in Singapore through public education, outreach and partnerships. As an umbrella body in the active ageing landscape, with its focus on senior learning and volunteerism, as well as positive ageing, C3A works with and through partners to help third agers age well. C3A is appointed to administer the National Silver Academy (NSA).

C3A Ageing Well